

Appendix A

Summary of Council Tax Write Offs 01/04/2021-31/12/2021

Date of Write Off	Head of Revenues			Assistant Director of Finance (£2,000.01-£5,000)	Executive Director of Finance (£5,000.01-£10,000.00)	(£10,000.01 and Over)	Remitted	Credit Write Off	Reversed Write Off	Total	No. of Accounts (Write Off Only)	Reason(s)
	(£0.00-£75.00)	(£75.01-£500.00)	(£500.01-£2,000.00)									
07/10/2021	£14.63	£121.20	£3,368.88							£3,504.71	5	Hardship
11/10/2021			£2,757.58							£2,757.58	2	Hardship
19/10/2021			£807.69							£807.69	1	Hardship
"								(£1.45)		(£1.45)		Dividend
21/10/2021		£217.50								£217.50	1	Hardship
02/11/2021								(£4.15)		(£4.15)		Dividend
11/11/2021								(£372.00)		(£372.00)		IVA terminated
"								(£17.64)		(£17.64)		Dividends
12/11/2021			£225.61							£225.61	1	Hardship
"								(£164.56)		(£164.56)		Failed IVA
11/11/2021			£1,729.88							£1,729.88		Hardship
19/11/2021		£355.53								£355.53	1	Hardship
"								(£185.30)		(£185.30)		IVA terminated
25/11/2021			£2,498.04							£2,498.04	2	Hardship
06/12/2021			£981.28							£981.28	1	Hardship
Q3 Totals	£14.63	£694.23	£12,368.96	£0.00	£0.00	£0.00	£0.00	£0.00	(£745.10)	£12,332.72	14	
Q1 Totals (B/F)	£0.00	£0.00	£1,665.82	£0.00	£0.00	£0.00	£0.00	£0.00	(£114.31)	£1,551.51	1	
Q2 Totals (B/F)	£0.00	£473.96	£1,745.20	£2,826.88	£0.00	£0.00	£0.00	£0.00	(£2,127.87)	£2,918.17	3	
Overall Total	£14.63	£1,168.19	£15,779.98	£2,826.88	£0.00	£0.00	£0.00	£0.00	(£2,987.28)	£16,802.40	18	

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Appendix B

Summary of NDR Write Offs 01/04/2021-31/12/2021

Date of Write Off	Head of Revenues			Assistant Director of Finance	Executive Director of Finance	Cabinet	Remitted	Credit Write Off	Reversed Write Off	Total	No. of Accounts (Write Off Only)	Reason(s)
	(£0.00-£75.00)	(£75.01-£500.00)	(£500.01-£2,000.00)									
02/12/2021	£21.16									£21.16	7	small balances
"		£564.39	£3,522.46							£4,086.85	5	Dissolved
Q3 Totals	£21.16	£564.39	£3,522.46	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£4,108.01	12	
Q1 Totals (B/F)	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	0	
Q2 Totals (B/F)	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	0	
Overall Total	£21.16	£564.39	£3,522.46	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£4,108.01	12	

Appendix D

Summary of Benefit Overpayment Write Offs 01/04/2021-31/12/2021

Date of Write Off	Head of Benefits				Executive Director of Finance (£2,000.01-£10,000.00)	Cabinet (£10,000.01 and Over)	Reversed Write Off	Total	No. of Accounts	Reason(s)
	(£0.00-£75.00)	(£75.01-£500.00)	(£500.01-£1,000.00)	(£1,000.01-£2,000)						
12/10/2021							(£0.10)	(£0.10)		Payment
31/10/2021	£22.54	£553.99						£576.53	6	deceased < 2 wks o/s
"	£0.08							£0.08	1	uneconomical to pursue
"		£100.00						£100.00	1	Court costs
"		£83.01						£83.01	1	Not financially viable
"		£326.24						£326.24	1	Deceased
"				£1,434.37				£1,434.37	1	Bancrupt / Insolvency
"				£1,282.82	£6,077.50			£7,360.32	2	Statute Barred
30/11/2021	£0.84							£0.84	1	uneconomical to pursue
"	£96.16	£206.00						£302.16	3	not financially viable
"		£649.51						£649.51	4	deceased < 2 wks o/s
"			£631.86					£631.86	1	deceased
12/2021	£8.89							£8.89	1	uneconomical to pursue
"		£232.65						£232.65	1	Not financially viable
"					£5,299.29			£5,299.29	1	deceased
Q3 Totals	£128.51	£2,151.40	£631.86	£2,717.19	£11,376.79	£0.00	(£0.10)	£17,005.65	25	
Q1 Totals (B/F)	£367.98	£590.25	£0.00	£0.00	£6,458.30	£0.00	£0.00	£7,416.53	14	
Q2 Totals (B/F)	£123.62	£1,514.47	£0.00	£0.00	£0.00	£0.00	£0.00	£1,638.09	16	
Overall Total	£620.11	£4,256.12	£631.86	£2,717.19	£17,835.09	£0.00	(£0.10)	£26,060.27	55	

Appendix E

Summary of Housing Write Offs 01/04/2021-31/12/2021

Date of Write Off	Assistant Director - Neighbourhoods				Executive Director of Finance	Cabinet	Remitted	Credit Write Off	Reversed Write Off (Write On)	Total	No. of Accounts (Write Off Only)	Reason(s)
	(£0.00-£75.00)	(£75.01-£500.00)	(£500.01-£2,000.00)	(£2,000.01-£5,000)	(£5,000.01-£10,000.00)	(£10,000.01 and Over)						
12/11/2021	£96.19	£1,807.33							£1,903.52	13	Deceased	
"	£171.25	£5,235.24	£6,795.35	£12,854.98					£25,056.82	51	Statute barred	
25/11/2021							(£903.20)		(£903.20)		System error	
30/11/2021					£5,289.44				£5,289.44	1	Deceased	
"					£12,246.44				£12,246.44	2	Statute Barred	
15/12/2021							(£9,684.48)		(£9,684.48)		Tenancy ended up to 31/12/2009, under £100, over 6 years old	
"							(£2,302.14)		(£2,302.14)		Tenancy ended 01/01/2010 to 04/10/2015, under £100, over 6 years old	
"							(£624.75)		(£624.75)		Garage rents under £100, over 6 years old	
Q3 Totals	£267.44	£7,042.57	£6,795.35	£12,854.98	£17,535.88	£0.00	£0.00	(£13,514.57)	£0.00	£30,981.65	67	
Q1 Totals (B/F)	£414.48	£5,764.26	£22,531.60	£31,110.54	£0.00	£0.00	£0.00	(£6,866.99)	(£71.10)	£52,882.79	72	
Q2 Totals (B/F)	£155.57	£2,534.58	£1,433.63	£12,761.47	£0.00	£0.00	£0.00	(£1,378.30)	(£863.10)	£14,643.85	25	
Overall Total	£837.49	£15,341.41	£30,760.58	£56,726.99	£17,535.88	£0.00	£0.00	(£21,759.86)	(£934.20)	£98,508.29	164	

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